

MAY 2025 BOARD MINUTES

The regular meeting of the Bristol Tennessee Essential Services Board of Directors was held on Thursday, May 22, 2025, at noon at 2470 Volunteer Parkway, Bristol, Tennessee.

Call to Order

Chairperson Downs called the meeting to order at 12:00 p.m.

Board Members Present

Erin Downs, John Vann, Doug Harmon, Vince Turner, and, Jason Booher (joined during the Safety Report).

Staff Present

CEO Clayton Dowell, Vice President of People Operations Tara Ellis, Vice President of Engineering David Hacker, Vice President of Operations and Safety Steve Craddock, Business Development Manager April Eads, and Supervisor of Accounting Heather Jenkins.

Public Comment Period

Chairperson Downs called for public comments. There were none.

Minutes

Chairperson Downs asked if there were any corrections to the minutes of the April board meeting, which had been previously distributed. No corrections were noted. Mr. Vann motioned to approve the minutes as distributed. Mr. Turner seconded. The motion passed.

Safety Report

Mr. Craddock reported 196,794.31 safe working hours from January 12, 2024, to April 30, 2025. The May safety meeting was held on May 13, 2025. The topic was "Pole Top / Bucket Rescue".

Mr. Booher joined the meeting at this time.

Reliability Report

Mr. Hacker presented the outage data for April 2025. He reported 2.737 average customer outage minutes for the month. The average customer outage minutes year-to-date, through April 30, 2025, totaled 8.651.

Financial Report

Electric Business Unit

Ms. Jenkins presented the April 2025 financial reports. She reported that the April financial statements reflect a one-time shift in billing cycles for approximately 6,000 customers from the beginning of the month (May) to the end of the previous month (April) in preparation for the NISC software implementation. As a result of this shift, these customers were billed twice in

April. This did not change the amounts customers owed, only the billing timeframes. This led to an additional \$721,000 in Electric Sales, 5,700 MWh in usage, and \$348,000 in ABS Revenue.

\$(000)	YTD Actual	YTD Budget
Electric Sales	\$ 83,218.7	\$ 76,405.4
Other Electric Revenue	6,648.6	5,650.8
Other Income	2,083.7	2,007.0
Total Operating Expense	86,482.0	82,690.3
Non-Operating Expense	<u>484.2</u>	<u>339.5</u>
Electric Net Income (Loss)	\$ 4,984.8	\$ 1,033.4
 Operating & Maintenance Expense	 \$ 19,289.0	 \$ 19,871.6
 Broadband Net Income	 \$ 4,178.8	 \$ (1,201.3)

Advanced Broadband Services Business Unit

Ms. Jenkins presented a breakdown of cable revenue by service category, indicating that 51% of revenue is generated from Expanded Basic, 41% from IPTV Digital, and 6% from BTES TV+.

Telephone Business Unit

Ms. Jenkins reported that the April Income Statement reflects a net loss of approximately \$73,000, primarily due to a vendor falling behind on billing and resulted in BTES processing multiple outstanding payments for services that had been rendered in previous months.

TVA Monthly Fuel Cost

Mr. Dowell reported that the June 2025 monthly fuel cost would increase to \$0.02886 per kWh for residential (RS) customers.

	April 1, 2025	May 1, 2025	June 1, 2025
	Fuel Cost	Fuel Cost	Fuel Cost
500 kWh	\$15.69	\$13.73	\$14.43
1000 kWh	\$31.38	\$27.45	\$28.86
1500 kWh	\$47.07	\$41.18	\$43.29
2000 kWh	\$62.76	\$54.90	\$57.72

Approval of 2025-2026 Business Plan

Mr. Dowell led a discussion on the 2025-2026 Business Plan. Ms. Jenkins also provided an overview of the methodology used to budget Electric Sales and Purchased Power. Mr. Turner made a motion to approve the 2025–2026 Business Plan, which was seconded by Mr. Harmon and unanimously approved.

CEO Report

Mr. Dowell reported that BTES had approached the City of Bristol to request the Bristol South Industrial property in the Bristol Business Park be annexed to increase the marketability of the property for economic development purposes. It is anticipated that the matter will be discussed at the next City of Bristol work session.

Board Comments

Chairperson Downs called for comments from the Board. There were none.

Chairperson Downs adjourned the meeting.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "D. Harmon", is written above the printed name.

Doug Harmon, Secretary